



## Oklahoma Intercollegiate Legislature House of Representatives Standing Rules of Order

Updated Fall 2018

### **RULE 1: OFFICERS**

Section 1. Officers of the House of Representatives shall include, but not be limited to: Speaker of the House, Speaker Pro Tempore, Chief Clerk Administrator, Assistant Chief Clerk, Floor Leader, Assistant Floor Leader, Head Freshman Liaison, Freshman Liaisons, Parliamentarian, Sergeants-at-Arms, Reading Clerks, and Speaker's Clerks. All appointed officers shall serve at the pleasure of the Speaker.

Section 2. Duties of the Speaker of the House

- A. The Speaker of the House shall have the Chair each day at the hour to which the House shall have adjourned, call the House to order and, with quorum present, shall proceed with the business of the House. The Speaker may designate any member of the House of Representatives to preside in his or her absence for a period of not longer than one (1) legislative day.
- B. The Speaker shall have the general control of the Chamber of the House and that part of the Capitol Building or other facility assigned to the House. In case of any disturbance or disorderly conduct from members, alumni, or other persons therein, the Speaker shall have the power to order the same to be cleared.
- C. Committees
  - a. The Speaker shall appoint standing committees and subcommittees, if deemed necessary, to report upon the subjects named and such other matters as may be referred to them.
  - b. The Speaker shall appoint such special committees as he or she shall, from time to time, determine to be necessary.
  - c. The Speaker shall assign committee rooms to the various standing and special committees.
  - d. The Speaker shall be an ex officio voting member of all standing and special committees.
- D. Business of the House
  - a. The Speaker shall be vested discretionary power to send communications to the Senate on all subjects where the Speaker may deem it necessary or expedient.

Section 3. Duties of the Speaker Pro Tempore

- A. In the absence of the Speaker, the Speaker Pro Tempore, as Presiding Officer, shall take the Chair each day at the hour to which the House has adjourned, call the House to order and, except in the absence of quorum, proceed with the Business of the House, provided, however, the Speaker Pro Tempore may, in the absence of the Speaker, designate any other member of the House as Presiding Officer, but such a designation shall be no longer than from day to day.
- B. The Speaker Pro Tempore shall be the chair of the House Advisory Committee, and shall give a report of said committee to the House Committee on Rules once per day.
- C. The Speaker Pro Tempore shall perform all duties of the Speaker, save the duty of appointment of House officers, in the absence of the Speaker and shall serve as an ex officio voting member of all standing and special committees.

Section 4. Duties of the Presiding Officer

- A. The Presiding Officer may establish the presence of a quorum of a majority of the certified members of the House to conduct binding legislative matters. Debate and procedural motions may be conducted without a quorum for a period of no longer than one (1) legislative day.
- B. Recess in the absence of a quorum may be called at any time by the Presiding Officer, and such a declaration shall not require a motion from the floor, nor shall such a motion be appealed.
- C. The Presiding Officer shall maintain order and decorum in the Chamber, shall prevent personal reflections, or the impugning of the motive of any member during debate, and shall confine members in debate to the question under discussion.
- D. The Presiding Office shall have the authority not to recognize any motion before the body if he or she deems the motion to be hindering to the orders of the day.
- E. When two (2) or more members seek recognition at the same time, the Presiding Officer shall name the one (1) entitled to the Floor.
- F. On all questions relative to the transgression of these rules, the Presiding Officer shall call the member to order. In such a case, the member so called to order shall potentially be asked to sit down at the discretion of the Presiding Officer, and shall not rise except to explain said member's actions or to proceed in order. Any member may rise to a point of order against any other member when, in the member's opinion, such member is proceeding out of order. Such a point of order shall be decided by the Presiding Officer with out debate, subject to appeal of the House.
- G. The House shall not consider in either session any bill or resolution, whether the same shall have originated in the House or in the Senate, if said bill or resolution has been amended by the insertion of matter not germane to the purpose of the original bill or resolution. It shall be the duty of the Presiding Officer to enforce this rule, regardless of whether or not a point of order is raised by a member.
- H. The Presiding Officer shall certify the passage of all bills and resolutions. Such certifications shall be made while the House is in session.

Section 5. Duties of the Chief Clerk Administrator

- A. Communications shall be prepared by the Chief Clerk Administrator of the House under the direction of and in the name of the Speaker
- B. The Chief Clerk Administrator shall draw up the committee list before session and submit it to the Speaker for any revisions.
- C. The Chief Clerk Administrator shall keep a list of those willing to serve as a Speaker's Clerk or Reader's Clerk, and shall refresh these delegates through out the day.
- D. The Chief Clerk shall oversee the technological aspects of keeping the bills updated online with respect to amendment changes or any other changes deemed necessary.
- E. The Chief Clerk Administrator shall keep tally of the votes of the House Committee on Rules, as well as the House Advisory Committee through out the legislative period.

- F. The Chief Clerk Administrator shall serve as an ex officio voting member of all standing and special committees.

Section 6. Duties of the Assistant Chief Clerk

- A. The Assistant Chief Clerk shall assist the Chief Clerk in executing his or her duties.
- B. The Assistant Chief Clerk shall assume the duties of the Chief Clerk in his or her absence.
- C. The Assistant Chief Clerk shall keep all electronic legislation up to date, in accordance with amendments adopted by the House of Representatives.
- D. The Assistant Chief Clerk shall update all electronic and online sources for the House of Representatives as deemed necessary by the Speaker of the House.

Section 7. Duties of the Floor Leader

- A. The agenda for items to be considered on the Floor shall be determined by the Floor Leader at the discretion of the Speaker.
- B. The Floor Leader shall possess all official legislation in House custody.
- C. The Floor Leader shall relinquish all legislation under immediate consideration to the House reading Clerks, and serve as an ex officio voting member of all standing and special committees.

Section 8. Duties of the Assistant Floor Leader

- A. The Assistant Floor Leader shall assist the Floor Leader in executing his or her duties.
- B. The Assistant Floor Leader shall assume the duties of the Floor Leader in his or her absence.

Section 9. Duties of the Head Freshman Liaison

- A. The Head Freshman Liaison shall oversee the freshman liaisons, and shall focus on freshman delegates' understanding of the legislative process, involvement in the legislative process, and overall experience.
- B. The Head Freshman shall also assist with the Freshman Orientation at the beginning of session.
- C. The Head Freshman Liaison shall be the vice chair of the House Advisory Committee.

**Rule 2: PRIVILEGES OF THE FLOOR**

Section 1. The floor of the House of Representatives shall be occupied only by its members and officers, provided aides and officials of the State of Oklahoma shall have complete access to the Floor. Select members of the Senate of the Oklahoma Intercollegiate Legislature shall be allowed only as specified by the Speaker. No executive officer, judicial officer, alumni, or visitor shall occupy the Floor without the express consent of the Speaker or by leave of the House provided that any officer of the Oklahoma Intercollegiate Legislature may, in cases of emergency, enter the House Chambers.

Section 2. No person, except a member of the House shall occupy the chair of any Representative at any time, without the consent of the Speaker, except during a joint session of the Oklahoma Intercollegiate Legislature.

Section 3. Members of the Oklahoma Legislature, the Oklahoma Intercollegiate Legislature Governor, or any other elected official may address the House of Representatives upon receiving explicit permission from the Speaker. If the Speaker is physically unable to grant permission, the Chief of Staff may approach the Presiding Officer to receive permission in order for the Presiding Officer to make the necessary announcement in the House. The Speaker may or may not grant the privilege subject to appeal as described herein. Upon receiving permission, the dignitary will

be escorted to the front podium of the House along with a Sergeant-at-Arms, provided the Sergeant-at-Arms informs the Speaker. All pending business shall be suspended until after the dignitary has concluded his or her speech. No such address shall exceed five (5) minutes including questions.

Section 4. All guest speakers to the House of Representatives shall be limited to a total time of fifteen (15) minutes, including questions.

Section 5. The Speaker shall have the authority to void the time constraints in Sections 2 through 4 of this rule for any specific time should he or she, in his or her opinion, feel that it would reflect poorly upon the House of Representatives to remove any such speaker from the podium.

### **Rule 3: STANDING COMMITTEES**

Section 1. Standing committees shall be under the direction of the Speaker.

Section 2. Any House committee shall have the authority to issue processes, compel attendance of witnesses, and administer oaths to any person appearing before any said committee.

Section 3. No standing committee shall sit during a session of the House without special leave of the Speaker.

### **Rule 4: THE COMMITTEE ON RULES**

Section 1. In addition to standing committees established pursuant to House Rule Three, there shall be a Committee on Rules made up solely of members of the House who shall be appointed by the Speaker and shall serve at his or her pleasure.

Section 2. The Speaker of the House shall be the chair of the House Committee on Rules, which shall meet once per legislative day.

Section 3. The House Committee on Rules shall consist of at least seven (7) members of the House appointed by the Speaker with a maximum of ten (10) members, four (4) of whom shall be the Speaker Pro Tempore, the Chief Clerk Administrator, the Floor Leader, and the Head Freshman Liaison.

Section 4. The Committee shall have such powers and duties as herein described, provided the Speaker may augment these powers and duties in such a manner to aid in the operation of the House as he or she sees fit, subject to appeal by the members of the House as herein described.

Section 5. All committee reports on bills and resolutions of the House of Representatives shall be given to the Speaker of the House who may present same to the Committee on Rules. Bills and resolutions receiving "Do Not Pass," "Do Fail," "No Recommendation," or no considerations may be granted a "Do Pass" recommendation by the Committee on Rules.

Section 6. Time for debate shall be set at the opening of each session by the Speaker of the House as recommended by the Committee on Rules.

Section 7. All House legislation pertaining to internal matters of the organization shall be assigned to the House Committee on Rules.

### **Rule 5: HOUSE ADVISORY COMMITTEE**

- Section 1. The House Advisory Committee shall be comprised of the Freshman Liaisons appointed by the Speaker, as well as one (1) zero or one star from each delegation represented in the House of Representatives. If a delegation does not have a zero or one star, they may send another delegate to represent their delegation.
- Section 2. The House Advisory Committee shall be chaired by the Speaker Pro Tempore of the House, with the Head Freshman Liaison serving as vice-chair.

#### **Rule 6: APPROPRIATIONS COMMITTEE**

- Section 1. In addition to such committees established pursuant to House Rule Three, there shall be a House Appropriations Committee made up solely of members of the House who shall be appointed by the Speaker and serve at his or her pleasure. This Committee shall invite three (3) members of the Senate and the President Pro Tempore shall serve as its Vice-Chair.
- Section 2. The House Appropriations Committee shall oversee all matters regarding the budget of the Oklahoma Intercollegiate Legislature, including all expenditures and fundraising.
- Section 3. The Committee shall draft a bill for the appropriation of monies as provided by law. Such a bill shall list, specifically and in detail, all revenues and expenditures expected. All appropriations bills shall be considered by the Committee, followed by consideration by the House (provided that the bill receives a favorable recommendation by the Committee). All such bills must be authored by at least one (1) full delegate of the House of Representatives.

#### **Rule 7: SPECIAL COMMITTEES**

- Section 1. Special Committees shall be appointed by the Speaker of the House and shall serve at his or her pleasure. Such a committee shall be immediately dissolved after such time as its function has been properly executed.

#### **Rule 8: COMMITTEE RECOMMENDATIONS**

- Section 1. Standing or Special Committees shall select one (1) of the following recommendations for the main motion before them: "Do Pass," "Do Pass as Amended," "No Recommendation," "Do Not Pass," or "Do Fail." Those bills or resolutions receiving "Do Fail" shall not be considered on the Floor of the House.

#### **Rule 9: EX OFFICIO OFFICERS AND COMMITTEES**

- Section 1. Under no circumstances shall more than three (3) ex officio voting officers be allowed to vote at the same time in any one (1) committee, whether standing or special, except in the House Committee on Rules and the House Appropriations Committee.

#### **Rule 10: MINORITY REPORTS**

- Section 1. A minority report must be signed by the Representative filing the report and by the chairman of the committee in which the minority report originated.
- Section 2. A minority report shall not be accepted unless the same is filed within twelve (12) hours after the majority report is filed.

## **Rule 11: LEGISLATION**

- Section 1. The Orders of the Day in the House of Representatives shall generally be first any motion to override any gubernatorial veto, followed by bills of the House of Representatives as reported to the Floor, followed by bills from the committee on conference. Next shall be bills of the Senate, which have received favorable action by the Senate and have not yet been considered by the House of Representatives. The remaining orders shall be resolutions of all natures except joint resolutions, which shall be considered as bills. Orders of the Day shall be set by the House Floor Leader and the Speaker of the House as provided for in these rules.
- Section 2. Amendments may be offered to the first degree to any main motion before the Floor, provided that open debate rules have not been prohibited by the Committee on Rules, or the bill is one from the Committee on Conference, or if the Previous Question has been called for, or if two-thirds (2/3) of those voting vote otherwise. No such amendments shall be considered until after the time allotted for questions to the author has expired. Amendments shall be presented, in writing and on an appropriate and official amendment form, to the clerk prior to the expiration of the time allotted for questions to the author. Such amendments must be signed in by the reader's clerk.
- Section 3. All amendments shall be considered, individually, at the beginning for the debate period as presented to the clerk. The Speaker may, if he or she deems it necessary, subject to appeal of the House, limit the number of amendments to be considered on a first come first serve basis.
- Section 4. If a member of the House proposes an amendment which alters the title of the legislation being considered, then that member must also propose, on the same amendment form, a change in the title. If an amendment does change the title, but does not contain the proposed title changes, such an amendment shall be out of order. The Chair may, subject to the appeal of the House, rule as to whether a proposed amendment is dilatory. The amendment shall not change the motion's legislative intent and must be germane to the subject matter of the legislation. If a proposed amendment does change the title of the measure under consideration, it may only be adopted by a two-thirds (2/3) vote in the affirmative by those voting in the House.
- Section 5. If a bill or resolution be assigned to more than one (1) standing committee, such a bill must receive a favorable report in all committees to which it was assigned. If a bill or resolution receives one (1) unfavorable report, such a bill shall not be considered on the House Floor subject to the provisions stated herein.
- Section 7. Any member of the House wishing to put before the House a motion for a special order shall first attain the floor, providing no pending main motion is unresolved, and put the motion before the House; it shall then be considered, provided there are eight (8) standing seconds to the motion. Such a motion shall require a two-thirds (2/3) vote for adoption. The motion shall be non-debatable, unless stated otherwise by the Speaker, in which case debate shall be for no more than one (1) minute per side and one (1) speaker per side of the question.
- Section 8. When a proposed amendment to any bill or resolution is laid on the table, it shall not carry with the bill or resolution, or prejudice such a measure.
- Section 9. The emergency clause of a bill, if attached, shall be voted on separately and shall require a two-thirds (2/3) vote of the House for adoption. If the emergency clause is not voted or fails, then it shall no longer be deemed as part of the bill.

Section 10. Any motion to reconsider a main motion shall be out of order unless the author of the motion to reconsider presents to the body notice of his or her intention to move reconsideration no less than one-third (1/3) of a legislative day in advance.

## **Rule 12: GENERAL PROCEDURES**

### Section 1. Quorum

- A. If at any time during the daily sessions of the House, a question shall be raised by any member as to the presence of a quorum, the Presiding Officer shall, without debate, forthwith direct the reading clerks to determine the presence or absence of a quorum, and shall announce the result.
- B. Whenever it is ascertained that a quorum is not present, the members present may, by motion adopted by a majority of those voting, direct the Sergeants at Arms, or those otherwise appointed by the Speaker, to contact absent members and request their presence in the House Chamber.
- C. Until a quorum is present, debate and procedural motions may be conducted for a period of no longer than one (1) legislative day.

Section 2. Alternates may participate in all debates. Alternates and Delegates must wear name badges to certify proper status. Delegates shall have seniority above Alternates in House privileges. Any Delegate may, at any time, grant his or her proxy to an alternate, solely for voting on the final passage of legislation, for a period of time not to exceed one (1) legislative day.

### Section 3. Debate times and Parliamentary Guidelines

- A. Time for debate shall be set at the opening of each session by the Committee on Rules.
- B. Debate shall alternate between opponents and proponents of the measure.
- C. Following the Author's explanation and questions, equal time shall be allotted to both sides of the issue, aside from the Author's presentation, questioning, and summation. An author shall refrain from partisan statements during this time and shall be out of order and may forfeit any remaining time for Author's presentation and questioning if this rule is violated.
- D. An Author's summation may be allowed after all time for debate has been exhausted. Time for such summation shall not exceed an amount of time equal to one-eighth (1/8) of the total time for debate for either side of the question.
- E. A member who has the floor may yield at any time to any member at his or her own discretion, on his or her own terms, or be preempted to being requested to yield, or waive his or her time entirely under the guidelines of the Presiding Officer.
- F. The motion for Previous Question shall require two (2) standing seconds and shall be considered adopted unless there are ten (10) standing objections to its adoption.
- G. Any member may rise to a Point of Order, Personal Privilege, or Information, pursuant to these Rules, the Rules of the Oklahoma House of Representatives, or *Mason's Manual of Legislative Procedure (2010 Edition)*, but a member may not be so recognized for any purpose other than that for which he or she is recognized, nor may a member yield on such an occasion or make any main or subsidiary motion.
- H. Any member shall have the right to appeal the decision of the chair should he or she consider himself or herself or the House aggrieved by such a decision. Such appeal must be seconded by at least ten (10) members rising to second. An appeal is non-debatable, save for one (1) minute to that member appealing to state the reasons for the appeal, and one (1) minute to the Chair to respond to the reasons as well as his or her reasons for making the ruling. The question of an appeal shall be put in the following term: "The question is 'Shall the decision of the Chair be the Decision of the House?' All those in favor please signify by saying 'Aye;' those opposed 'Nay.'"

- I. Rules for deliberation for a bill shall be set by the Speaker as recommended by the Committee on rules, subject to change by a two-thirds vote of the House. Such a motion shall be amendable only to the limits of the debate time. Such an amendment shall be debatable as provided for the original motion to limit or extend debate time.

Section 4. The Consent Calendar

- A. The Floor Leader and the Speaker may place any bill or resolution on the House Calendar for Consent.
- B. The titles of the bills and resolutions on this calendar, any committee or Senate action, and author's name shall be read by the reading Clerk to the members of the House of Representatives. After such is read, the Presiding Officer shall ask the members of the House three (3) times if there shall be objection. If there is an objection, the bill or resolution may be placed on the Orders of the Day, pursuant to the Floor Leader and the Speaker, to be considered as though it had never been considered, unless the bill or resolution has received a "Do Pass" or "Do Pass as Amended" recommendation, in which case Previous Question shall be in order while considering the Calendar for Consent.
- C. Items on the consent calendar shall be brought before the House at least once per legislative day and shall be subject to scheduling by the Floor Leader. Items on the consent calendar shall also be considered at such times as the Speaker deems necessary. Should there be no items on the Calendar for Consent, then the calendar need not be used.

Section 5. Gubernatorial Veto

- A. Should the Governor veto any bill, resolution, or any item of any appropriations bill, such a veto shall be returned to the house of the legislation's origin.
- B. The Floor Leader may place such a veto on the Orders of the Day, or such a veto shall be considered upon the appropriate motion from the floor.
- C. There shall not be Author's explanation or questioning, nor shall any amendment be in order.
- D. There shall be debate on the question of overriding the veto with equal time for each side to be set as herein provided for legislation.
- E. The question shall require the appropriate vote as directed by the O.I.L. Constitution of by other law.

Section 6. Other Procedural Rules

- A. If a bill or resolution is to be considered and there are not sufficient copies of said bill yet received from the Secretary of State, the next order of business shall be considered and the initial bill or resolution shall be considered as soon as copies are available, save the House Appropriations Bill for each session.
- B. At no time before, during, or after any voting procedure shall the House Chambers be closed to any member of the House of Representatives.
- C. A "Legislative Day" shall be the period between the convening and adjournment of the house, as set forth in the convention schedule, or by the declaration of Presiding Officer.
- D. The Speaker of the House may, in whatever way he or she deems necessary, establish a seating chart that shall not be used in any voting procedure. Each member may be required to sign a statement of responsibility for his or her desk and working area.

**Rule 13: CONDUCT DURING VOTING**

Section 1. While a vote is in progress and until the completion of a vote, no member shall be recognized and no other business shall be transacted.

Section 2. No member or other person shall visit or remain by the Speaker's dais while a vote is in progress.



- Section 3. No member may vote for another member, nor may any person cast a vote for a member, except as otherwise provided in these rules. Any member who votes for another member, except as herein provided, may be punished in a manner the House determines.
- Section 4. All House members wishing to vote must have proper credentials issued by the Oklahoma Intercollegiate Legislature Secretary of State in plain view.
- Section 5. A proxy vote by an alternate delegate on behalf of a full delegate of the House of Representatives shall be recognized, but shall be valid for a period not to exceed one (1) legislative day. A proxy vote shall be shown by a full delegate's name badge being given to an alternate delegate.
- Section 6. No delegate to the house of representatives shall be restricted from voting on a legislative bill or resolution on basis of sex, gender, age, religion, occupation, sexual orientation, or other similar grounds! Any motion seeking to restrict the voting rights or group of delegates, excluding alternate delegates, shall be rules out of order.

### **Rule 14: OFFICER ELECTIONS**

- Section 1. Selection of House Election Committee
- A. Before House elections commence during the spring Session of the Oklahoma Intercollegiate Legislature, the House of Representatives shall select three (3) members of the House to preside over the election process of the Speaker of the House and the Speaker Pro Tempore of the House.
  - B. Each school represented in the House of Representatives shall submit the name of one (1) full or alternate delegate from their school to serve on the election committee.
  - C. From the names submitted, three (3) members shall be chosen at random and voted upon. After three (3) members have been elected, the process shall be considered finished. There shall be no nomination, seconding, or acceptance speeches.
  - D. The Presiding Officer shall then ask the House the question in the following form: "Shall Representative (Name) be elected to serve on the House Election Committee? All those in favor please signify by saying 'Aye.'" Those opposed 'Nay'."
- Section 2. House Election Procedures
- A. Only a member of the House of Representatives shall have the privilege of nominating or seconding any candidate for any position within the House.
  - B. The time limits for nomination, seconding, and acceptance speeches shall be set by the House Committee on Rules. Each candidate shall have equal time allocated to his or her candidacy speeches.
  - C. Only members of the House of Representatives who attended at least two full legislative days of session in accordance to the Chief Clerk shall have the privilege of voting for chamber elections. If a member produces a documented excuse for not meeting the minimum attendance requirement, this section shall be waived according to the Speaker of the House.
  - D. The members of the House Election Committee shall be the first members to cast their vote for Speaker of the House and Speaker Pro Tempore of the House.
  - E. Voting for House Officers shall be by secret ballot only. No other means shall be considered.
  - F. Proxy voting for Officer Elections shall be disallowed.
- Section 3. Election Filing Procedures
- A. Those wishing to run for elected office within the House of Representatives must declare his or her intention to run to the sitting Speaker of the House during a filing period opening at 12:01 AM on the last day of the session preceding the election in question and closing at no

later than 11:59 PM three (3) days prior to the first day of the session during which the election will take place.

- B. In the event that no persons have declared their candidacy for an elected position in the House within the filing deadline, or in the event that one or more candidates renounce their candidacy following the close of the initial filing window thereby leaving no candidates for the position, the sitting Speaker of the House shall open a special filing window only for the position having no declared candidates consisting of a period of time determined at his or her discretion.
- C. No filing windows other than those described in subsections A and B may be opened

## **Rule 15: AWARDS**

- Section 1. The Speaker of the House, along with the Speaker Pro Tempore and the House Committee on Rules, shall determine the appropriate method for choosing the awards for Best Legislation, Best Freshman, and Best Delegate.
- Section 2. The House Committee on Rules shall vote once a day for Best Legislation, Best Freshman, and Best Delegate. Their voting ballots shall have room for two votes in each category. They may only vote for a specific piece of legislation, freshman, or delegate once per ballot. They also may abstain. These votes shall be worth two points per vote
- Section 3. The House Advisory Committee shall vote once a day for Best Legislation, Best Freshman, and Best Delegate. Their voting ballots shall have room for two votes in each category. They may vote for a specific piece of legislation, freshman, or delegate twice per ballot. They also may abstain. These votes shall be worth one point per vote.
- Section 4. Each member of the House of Representatives shall be allowed to vote for Best Delegation. Each member shall write two names on a piece of paper provided by the Chief Clerk Administrator. Each school shall have a chance to vote for themselves once. If they choose to give their vote to another school, they may do so twice.
- Section 5. The votes for Best Delegation of the House shall be tallied by the Chief Clerk Administrator.
- Section 6. When tallying votes for Best Delegation, the Chief Clerk Administrator shall deduct one-tenth (0.1) of a vote from a delegation's total number of votes for each violation of the Rules or Customs of the House committed by a delegate of that school and reported to any officer of the House. Officers must report such violations to the Chief Clerk Administrator as soon as they determine that a violation has occurred. The Chief Clerk Administrator or his or her delegate shall keep a log of such violations, which shall be approved by the House Committee on Rules following each legislative day. Any violation not approved by the House Committee on Rules shall be stricken from the log and shall, for the purposes of this section, cease to exist.
  - A. The House Committee on Rules shall have the discretion to adjust the penalty for an individual violation upward from one tenth (0.1) of a vote to a level no higher than two (2) votes, provided that such an adjustment be reserved for gross violations of House Rules or Customs. Such an adjustment shall require approval by a two-thirds (2/3) majority of the House Committee on Rules.
    - a. For the purposes of this section, "gross violation" shall be defined as any action that could reasonably be expected to bring significant harm to the House or the Oklahoma Intercollegiate Legislature. The House Committee on Rules shall have the discretion to decide specific actions constituting gross violations based on the procedure outlined above.

- B. Following the fifth violation committed by any delegate, or following the commission of a gross violation by any delegate, said delegate and his or her delegation chair shall present themselves to the Committee on Rules for a hearing to determine the appropriate course of action for that delegate. Any further infractions by said delegate shall be subject to a hearing in the House Committee on Rules at the discretion of the Speaker or a majority vote of the Committee.
  - a. Nothing in this Section shall be construed as interfering with the power of the Oklahoma Intercollegiate Legislature Board of Directors to remove a delegate from session as outlined in Title One, Chapter Two of the Oklahoma Intercollegiate Legislature Statutes.
- C. Any delegate who commits more than 10 violations subsequently upheld by the House Committee on Rules shall not be eligible to receive the Best Freshman, Best Delegate, or Best Legislation Awards. The House Committee on Rules shall also have the power to remove any delegate found to have committed one or more gross violations of House Rules or Customs from consideration for said awards.